



गुरु घासीदास विश्वविद्यालय, बिलासपुर(छ०ग०)
Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)
(A Central University)

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E-Tender

**Purchase of Instruments under SERB-EMR project (File No:
EMR/2016/005051)**

Guru Ghasidas Vishwavidyalaya, invites "E-Tender" from the reputed firms to purchase instruments under SERB-EMR project (File No: EMR/2016/005051 to Dr. Nishant S. Jain, Department of Pharmacy. Details & formats regarding the tender may be downloaded from the websites:- www.ggu.ac.in or www.eprocure.gov.in. The soft copies of the duly filled in tender format, scanned copy of signed tender and relevant documents, DD of tender cost and EMD shall be uploaded on the website www.eprocure.gov.in. However, sealed envelope containing tender cost Rs. 2,000/- (Non refundable) and EMD Rs. 60,000/- addressed to should reach to the Assistant Registrar (store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur-495009 up to 3.30 pm on or before 05-03-2018. The tender shall be opened on 06-03-2018 at 3.30 pm. The University is not responsible for any delay in receiving the documents in hard/soft copies. GVV reserves all the right to accept/reject any or all tender without assigning any reason in favour of university.

Seal and Signature of Tenderer

Guru Ghasidas Vishwavidyalaya,
(A central University)
Koni, Bilaspur, 495009 (C.G.) India

Website: www.ggu.ac.in Phone: 07752-, 260381, 9433378801 FAX: 07752-260154, 260148

Ref. No. 16/ SERB-Pharmacy/ Store /GGV/2018

Bilaspur, Date: 29-01-2018

E-Tender

For instruments approved under SERB-EMR project (EMR/2016/005051) to Dr. Nishant S. Jain, Department of Pharmacy, GGV, Bilaspur.

Guru Ghasidas Vishwavidyalaya, Bilaspur (A Central University) invites E-tender/Expression of Interest cum tender from reputed Original Instruments Manufacturing Companies or their authorized partners/agents/distributors to supply following two instruments, a) Stereotaxic apparatus b) Cryostat under **SERB-EMR project (EMR/2016/005051) of Dr. Nishant S. Jain, Dept. of Pharmacy, GGV**, for supply, installation & commissioning.

1. Submission and Opening of Tenders:-

Important:

1.1 The tender document can be downloaded from the websites www.ggu.ac.in or www.eprocure.gov.in. “Corrigendum, if any, would appear only on the above web sites and not be published anywhere else”.

1.2 Tender must be duly signed by an authorized signatory, of the tendering firm.

1.3 Mode of Submission of Tenders: Online (soft copy)

- i. The tender document consisting of Specification of instruments and the set of terms and conditions for the supply of instruments to be complied with and other necessary documents can be seen and downloaded from websites www.ggu.ac.in or www.eprocure.gov.in
- ii. Tenderer must be registered on the website www.eprocure.gov.in for uploading the soft copy of the tender.
- iii. The intending tenderer(s) must read the terms and conditions of this tender carefully. Only the tender if eligible and in possession of all the documents required should submit the tender.

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- iv. The intending tenderer(s) must have valid digital signature to submit the tender. Tenderer should upload documents in the form of PDF format or the format available on the website www.eprocure.gov.in
- v. Tenderer must upload on the E-Tendering website **www.eprocure.gov.in** the scanned copy of demand draft for Tender Cost Rs. 2000 (Non-refundable) and demand draft of Earnest Money Deposit (EMD) Rs. 60,000 in pdf format. All two files should be uploaded in one file named “Tender Cost EMD E-Tender Fee Name of Tenderer.pdf” within the period of tender submission.
- vi. Tenderers must upload on the E-Tendering website www.eprocure.gov.in the scanned copy of the tender documents and other desired documents, Technical (in pdf format) and Financial Tenders (as per format available on the website www.eprocure.gov.in) within the period of tender submission.
- vii. First pdf file titled “Technical Tender _Name of Tenderer must have all required documents related to Technical Tender.
- viii. Second file (as per the format available on the website www.eprocure.gov.in) titled “Financial Tender_Name of Tenderer” must have the Financial Tender.
- ix. The Technical tender file must contain the scanned copies of duly signed tender document, certified copies of documents related to Eligibility Criteria, all relevant information and relevant for evaluating the tenderer technically, Corrigendum/Addendum / Other documents, if any, etc. as per the attached annexure (except annexure –III i.e. financial bid/BoQ).
- x. Only those technical tenders whose Tender cost and EMD are found valid will be opened.
- xi. The tenderers are required to upload and submit page of (Audited) summarized Balance Sheet /summarized Profit & Loss Account for last 03 years (as given under Annexure I)
- xii. Tenderer must ensure to quote rate in the Financial Tender as per Annexure-III i.e. finance bid format in prescribed BoQ in e-tender softcopy. The rate shall be quoted up to 2 Decimals.
- xiii. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”.Therefore, if any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as “0” (ZERO).
- xiv. Information and Instructions for tenderers posted on websites shall form part of tender document.

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- xv. The tenderers are advised to submit complete details with their tenders. The Technical Tender Evaluation will be done on the basis of documents uploaded on e-tendering web site(s) by the tenderers with the tenders. The information should be submitted in the prescribed proforma. Tenders with Incomplete/Ambiguous information may be rejected.
- xvi. Online technical tender documents submitted by intending tenderers shall be opened only of those tenderers, whose Earnest Money Deposit (Rs. 60,000), Cost of Tender Document (Non-refundable: Rs. 2000) and other documents placed in the envelope are found in order.
- xvii. Before the scheduled last date and time of submission of tender as notified, the tenderer can submit revised tender any number of times with clear note on the envelope.
- xviii. On opening date, the tenderer can login and see the tender opening process. After opening of tenders they will receive the competitor tender sheets.
- xix. The tenderer (s) if required, may submit queries, if any, through E-mail (Email of Assistant Registrar (Store): arstore@ggu.ac.in) to seek clarifications within 15 days from the date of uploading of Tender on website. Reply will be made for only those queries which are essentially required for submission of tenders. Queries received after 15 days from the date of uploading of Tender on website, extension of time for opening of technical tenders, etc. Technical Tenders are to be opened on the scheduled dates. Requests for extension of opening of Technical Tenders will not be entertained.
- xx. It is mandatory that the original Demand Draft in favour of “Registrar, Guru Ghasidas Vishwavidyalaya” drawn on any scheduled bank payable at Bilaspur (CG) for the tender cost Rs. 2000 /- and EMD Rs. 60,000/- must reach to the “Assistant Registrar (store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur-495009, India” on or before the scheduled last date of receiving the E-tender. The E-tender shall not be opened, if the above demand draft is not received before the scheduled opening date of the tender.
- xxi. The tenderer is required to quote the rate strictly as per the term and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.
- xxii. The quoted rate must be inclusive of all taxes including service tax/GST/etc.
- xxiii. Notwithstanding anything stated above, GGV reserves the right to assess the capabilities and capacity of the tenderer to supply instruments in the overall interest of GGV.

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xxiv. Financial tender of only technically qualified tenderers fulfilling the criteria laid down in this tender shall be opened subsequently. Relevant information in this regard can be seen in subsequent part of the tender.

1.4 Last date for submission of e-tenders online and submission of original copy of DDs for the Tender-Cost and EMD to The Assistant Registrar (store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur-495009 is **03:30 PM on 05/03/2018**.

1.5 The University is not responsible for non receipt of tenders within the specified date and time due to any reason including postal holidays or delays.

1.6 Date and Time of opening of the online E-tenders at **03:30 PM on 06/03/2018**. (Venue: Conference Hall in Administrative Block, GGV).

1.7 Any addition/deletion/modification of this tender made before the due date of the tender will be displayed in the university website www.ggu.ac.in or www.eprocure.gov.in only.

1.8 Please visit university website for any information/updates.

2. Evaluation of the Tender:

For evaluation of Technical tenders, assessment towards eligibility criteria and other information as per Technical Tender of the tenderer shall be conducted. Those tenderers who are found technically qualified shall be considered for Financial Tender opening.

3. **Offer validity period:** The offer should hold good for a period of 120 days from the closing date of the tender. Any offer falling short of the validity period is liable for rejection.

4. The tenders will be opened on due date and time indicated in the tender. If the date of opening is declared holiday the tenders will be opened on next working day.

5. For imported goods, the payment will be made through Letter of Credit. No advance payment will be made. Payment will be made after the receipt, inspection and installation/ testing of the goods.

6. Atleast two details of reputed organization (preferably Govt.) where the vendor has executed/running similar type of instruments are to be supplied.

7. **Performance Guarantee:** Performance Security for an amount of 5% of the order value may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in an acceptable form by the successful tenderer. Performance Guarantee is to be furnished within 21 days after notification

Seal and Signature of Tenderer

of the award and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the vendor, including warranty obligations.

8. Maximum educational discount for University as could be offered should also be mentioned. The University is **exempted from payment of custom etc.** on Scientific and technical equipment/instruments by DSIR, Govt. of India. Necessary certificate will be issued on demand.
9. University reserves the right to carry out a technical inspection and performance evaluation (benchmarking) of the offers made by shortlisted vendors. The shortlisted vendors may be asked to come and give out presentation / demonstration.
10. Unit price of each product and accessories should be quoted separately as per the financial bid (BoQ) Annexure-III in E-tender format.
11. The specifications and quantity indicated in the scheduled I. University reserve the right to increase or decrease the quantity or delete some or all of items depending on the needs of the university without assigning any reasons.
12. The Cost of the equipment should be inclusive of all taxes and statutory levies. Labour / installation charges, packing, transporting, forwarding, transit insurance, loading, unloading, commissioning, demonstration (at Dept of Pharmacy, GGV), freight etc. However, the tenderer may submit the details of the rates included in a separate sheet.
13. For imported goods price to be quoted “FOR Guru Ghasidas University Campus, Bilaspur (CG)”. The tenderer has to arrange for clearance of the supplied goods from Indian ports through their own agents.
14. Custom Clearing: After arrival of the goods at Airport/Seaport, Indian agent or Indian subsidiary of the principal firm is solely responsible for getting the material clearance from customs. University will provide all custom documents for custom clearance on the demand of agent. Transportation from airport to Guru Ghasidas University, Bilaspur campus is also the responsibility of authorized agent. All charges/ expenses incurred in this process will be reimbursed to firm after submitting the bill along with documentary proof in original. Please note that the freight forwarder or clearing agent should be approved from IATA. **NO DEMURRAGE / WHARFAGE CHARGES WILL BE PAYABLE BY THE UNIVERSITY**
15. **UNDER ANY CIRCUMSTANCES. NO ADVANCE PAYMENT WILL BE PAYABLE FOR CUSTOM CLERANCE/ FREIGHT / INSURANCE ETC.**

Seal and Signature of Tenderer

16. The vendor should adhere with all seriousness to the time schedule provided by the University. The Liquidated Damage will be applicable at the rate of 0.5% per week. The purchaser has the right to cancel the purchase order when LD accumulates to 10 %.
17. **No commitment to accept lowest or any tender:** University shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever. University reserves the right to make any changes in the terms and conditions of the tender in favour of the University. University will not be obliged to meet and have discussion with any vendor, and or to listen to any representations.
18. **Short listing of Vendors:** University will create a shortlist of technically qualifying vendors and the financial tender of only these vendors will be opened. University reserves the right to decide whether the items being quoted are as per the requirement of the University and are of standard/leading brands in the market. University reserves the right to decide which offer best suits the requirement of the university. Further, after opening financial tenders of the short listed tenders, if there is a discrepancy between word and figure, the amount indicated in words will prevail.
19. University reserves the rights of accepting in full or part/not accepting the tenders without assigning any reason.
20. **Warranty:** The vendor shall provide comprehensive on-site Warranty for the system/equipment supplied against the work order for a min. period of 1 year from the date of installation and commissioning of the system/equipment. This would cover the hardware, hardware components, system software, equipment and accessories supplied by the vendor at the place of installation.
21. **Delivery period:** For imported goods the complete delivery, installation & commissioning of both the equipments/instruments should be made within 12 weeks from the date of issue of purchase order. However for Indian indigenous goods it will be 8 weeks from the date of issue of purchase order.
22. **Resolution of disputes (Arbitration and laws):** In case of any dispute or difference arising out of or in connection with the EOI conditions/order and contract, the GGV and the tenderer will address the dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole arbitrator to be appointed by GGV. The arbitration shall be held in accordance with the provisions of the arbitration and conciliation act 1996 and the venue of

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arbitration shall be at Bilaspur only. The resolution of the arbitrator shall be final and binding on both the parties.

23. Jurisdiction: the courts at Bilaspur (C.G.) alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this EOI/contract. It is specifically agreed that no Court outside and other than Bilaspur (CG) court shall have jurisdiction in the matter.
24. Please feel free to contact Assistant Registrar (store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (CG) for any clarification or any other information, with regard to this tender. E-Mail: arstore@ggu.ac.in Phone No.07752-260381

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Schedule I

Technical Specifications of Instruments under SERB-EMR project

Item NO.	INSTRUMENTS	QTY	SPECIFICATIONS
1.	Stereotaxic apparatus	01	<ol style="list-style-type: none">1. Stereotaxic Instrument should have ability to perform surgeries on both Mice and Rats on the same base.2. System should come with the digital manipulator arm, which employ a LED Module that provides immediate coordinate feedback for repeatable targeting.3. It should have larger laser engraved Vernier scales (accurate to 100 um), 80 mm of ventral-dorsal, medial-lateral and anterior-posterior travel.4. It should have an absolute lock at 90° ventral-dorsal and brass-bushings for electrical grounding.5. It should have accuracy of 10-micron resolution6. The large LED display should be there for surgeries performed in low light, or constrained environments where reading the Vernier scale is difficult.7. System should have zeroing function at reference point.8. It should include the feature such as memory of target coordinates.9. It should not have U-frame.10. Revolutionary vertically-adjusting ear and nose bar posts11. Revolutionary horizontally-adjusting ear and nose bar posts.12. System should Include dual tip ear bars with traumatic (18°) and non-traumatic (45°) ear

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			<p>bars.</p> <p>13. It should also include the mouse innovative ear bars.</p> <p>14. It should include mouse and rat nose adaptors.</p> <p>15. Warranty :One year from the date of installation</p>
2.	Cryostat	01	<ol style="list-style-type: none"> 1. Freestanding cryostat with encapsulated, splash-proof microtome. Spacious, stainless-steel cryochamber with antiglare illumination with Easy to clean and disinfect. 2. Heated, removable sliding window. Stable, self-contained cryocabinet on casters. Microtome with cross roller guides with reproducible, high-quality thin sections via stepper motor specimen feed. 3. Handwheel manually should be lockable in two positions. 8° XYZ specimen orientation with zero point reference. 4. Cryochamber temperature selection should be from 0 °C to -30 °C, adjustable in 1K increments. 5. Easy-to-clean, actively cooled specimen preparation zone with quick-freezing shelf for up to 10 specimens with max. temperature -35 °C. 6. The instrument should have facility of transfer block for specimen disc with 18 discs. 7. Cryo-chamber with defrosted manually facility and or via automatic hot-gas defrosting once every 24 hours. The cycle which can be programmed in 15-minute increments. 8. Defrost cycle of 12 minutes. Cryo-chamber and quick-freezing shelf should have manual defrosting and should be equipped with an acoustic warning signal to prevent unintentional defrosting. 9. Section thickness selection from outside the cryo-chamber. Sectioning thickness range: 2-60 µm, selectable in 0.5 µm increments from 2-5 µm; selectable in 1 µm increments from 5-20 µm; selectable in 5 µm increments from 20-60 µm. 10. Total vertical specimen stroke: 59 mm Total horizontal specimen feed: 25 mm 11. Motorized coarse feed in 2 speeds: slow is max. 600 µm/s and fast is min. 900 µm/s. 12. Step function: 20 µm each time the key is pressed at

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			<p>slow coarse feed speed.</p> <p>13. Control panel with membrane-protected buttons and locking function. Self-explanatory symbols for all essential functions and displays should be available.</p> <p>14. LED display should give information for cryochamber temperature, actual time, defrost time, and section thickness selection with facility of Visual indication of specimen stop positions (Front/Home).</p> <p>15. The cryostat should be Manufactured in compliance with c-CSA-US and CE standards. CFC-free.</p> <p>16. Accessories should be quoted along with the instruments-4 Specimen discs- 25 mm, 4 Specimen discs 30 mm, 1 bottle of freezing medium, 1 Section waste tray, 1 Storage shelf, right 1 Storage shelf, left ,1 Brush shelf, 1 Cover for freeze shelf, 1 Transfer block for specimen discs, large, 1 Tool set.</p> <p>17. The instrument should be certified with CE & US – FDA.</p> <p>18. Warranty :One year from the date of installation</p> <p>.....</p>
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**SERB-EMR, Principal Investigator
Dept. Of Pharmacy, GGV, Bilaspur**

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TECHNICAL INFORMATION OF THE TENDERER

Tenderer's Profile

Annexure I

S.No	Desired Details	Information Furnished
1.	Name of the Firm	
2.	Registered Office address Telephone No Fax No E-mail	
3.	Correspondence/ contact address	
4.	Details of Contact person (Name, designation, address etc.) Telephone No/Mobile No Fax No E-mail	
5.	Is the firm a registered company? If yes, submit Documentary proof Year and Place of the establishment of the Company	
6.	Tenderer Bank Details Name of the Bank Bank Account No. IFSC Code Branch Address	
7.	Is the firm Government/ Public Sector Undertaking/ propriety firm/ partnership firm (if yes, give partnership/ limited company or limited corporation member of a group of companies (if yes, give name and address, and description of other companies) subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	
8.	Is the firm registered for service tax with Service Tax department? If yes, Submit valid service tax registration certificate	

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9.	What type best describes your firm? · Manufacturer · Supplier · System Integrator · Consultant · Service Provider (pl. specify details) others	
10.	Is the firm registered with sales tax department? If yes, submit valid sales tax registration certificate.	
11.	What type best describes your firm? · Manufacturer · Supplier · System Integrator · Consultant · Service Provider (pl. specify details) others	
12.	Details of reputed Organizations where the vendor has executed similar type of supplies. If Yes, Submit Certificate/Purchase Order of any 3 PSUs / Govt. Institutions. enclosed PO and completion certificate	
	1)	
	2)	
	3)	
13.	Have you ever been denied tendering facilities by any Government/Department/ Public sector Undertaking? (If yes, Give details)	
14	PAN Card No	
15	GST Reg. No	
16	EMD details Name of Bank Amount DD No and Date	
17	Tender Fee Details Name of Bank Amount DD No and Date	

Dated:

Signature of Tenderer.....
Name.....
Designation.....
Firm's seal.....

Seal and Signature of Tenderer

Financial Details (last Three years)

Sr. NO	Name of the Tenderer	Turn Over (Rs. in Lakhs) Total of 3 Financial Years						Average Turn Over For Three Years	
		2014-15		2015-16		2016-17		Turnover	Profit
		Turnover	Profit	Turnover	Profit	Turnover	Profit		

Note : Please enclose audited sheet/ certificate issued by CA in this regard (as applicable)

Validity : The tenders should be valid for at least for Three months period from the date of opening of the financial tender.

Signature of Tenderer.....

Dated:

Name.....

Designation.....

Firm's seal.....

Seal and Signature of Tenderer

Declaration certificate must be submitted only on non-judicial stamp paper of Rs. 100/-

Annexure-II

DECLARATION

1. I, ----- Son /Daughter of Shri -----
----- Proprietor/ Partner/ Director/ Authorised Signatory of M/s. -----
----- am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. Our firm is neither blacklisted by any Government Department nor is any Criminal Case registered against the firm or its owner or partners or directors anywhere in India.

Signature of the Authorised Person

Date : -----

Full Name : -----

Place : -----

Company Seal : -----

Mobile No.- -----

Note : The above declaration, duly signed and sealed by the authorised signatory of the firm/company, should be enclosed with the tender document.

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Annexure-III

Financial Tender

- i. Please quote rates for Instruments as per detail specifications given in schedule-1 of this tender, for two instruments/equipments.
- ii. Rates are to be quoted only in the prescribed BoQ annexed (Annexure III) on-line.
- iii. Quoted rates should be inclusive of all as detailed in the terms and conditions of this tender.
- iv. The Cost of the equipment should be inclusive of all taxes and statutory levies. Labour installation charges, packing, transporting, forwarding, transit insurance, loading, unloading commissioning, demonstration, freight etc. However the details of the rates included is to be submitted in a separate sheet for purpose of clarification (if required).
- v. Price for the goods (foreign or Indian) to be quoted “FOR Guru Ghasidas University Campus, Bilaspur (C.G.)”. The tenderer has to peruse the terms and condition of this tender in this regard.

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CHECK – LIST

This checklist will be helpful to the tenderer for submitting their offer

S.No.	Details	Complied/ attached Yes/ No	Page Number
1.	1. Tender Cost Rs 2000/- (Non-refundable)		
	2. Earnest Money Deposit (EMD). EMD of amount Rs. 60,000		
2.	TECHNICAL TENDER		
	1) Tenderer Profile (Annexure I)		
	2) Declaration (Annexure II)		
	3) Detailed technical specifications and literature/manuals of the goods/services to be supplied.		
	4) Technical compliance statement with deviation, if any.		
	5) Authorized partner/dealer/distributor certificate from the original manufacturer (If any).		
	6) Signed copy of E-tender document along with the attested copies of the support of information furnished by the tenderer.		
	7) Check list		
3.	Financial Tender (As per BoQ of the E-tender) Annexure-III		
4.	PAN with ownership proof attached		
5.	Valid TIN No. attached		
6.	CST No. attached		
7.	Valid GST Reg. No. attached		
8.	Details of reputed Organizations where the vendor has executed similar type of supplies (PO and Completion certificate attached).		
9.	Current valid Authorization Letter from OEM. (If tenderer is not an OEM)		

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